



Substitute Teacher/Assistant Job Description

Posted September 2022

Title: Substitute Teacher/Assistant - multiple age groups

Location: Wenatchee or Cashmere, Washington

Contract: As needed

Schedule: Depending on need, Monday-Friday

Date Available: Until filled

Required Qualifications:

- High School Diploma or GED
- Experience working with children in an educational setting (previous Montessori experience strongly preferred)
- Ability to communicate effectively in spoken and written forms
- Sensitivity to people of diverse backgrounds, including various learning challenges
- Prior to appointment, the successful candidate must pass a criminal history background check.
- In compliance with the Immigration and Naturalization Act, proof of authorization to work in the United States will be required at the time of hire.
- Warm, nurturing, positive, peaceful, patient, and joyful nature
- Creativity and ability to be flexible and adapt to accommodate needs of school, staff, and students
- Willingness to accept guidance from Lead Guide and/or Director(s)
- Outstanding personal conduct and professionalism

Preferred Qualifications:

- Recent CPR/First Aid training or is willing to complete the training within 30 days of hire
- Knowledge of Maria Montessori's philosophies and approach to education

Primary Duties/Responsibilities

- Assist the classroom teacher/assistant in daily classroom operations, per instructions and expectations

- Facilitate a classroom reflective of Grace and Courtesy through personal conduct
- Assist students in resolving conflict and problem-solving in gentle and Montessori-approved means.
- Ensure proper supervision of all children at all times
- Administer basic first-aid when necessary
- Follow Lead Guide's plan for daily and weekly cleaning of classroom as needed

To apply: Email resume and letter of interest to:

beth@joyfulscholars.org

ATTN: Bethany Byington

For more information, you can also reach us at:

509-699-8286